



**National Hampton Alumni Association, Inc.
Hampton University
Hampton, Virginia 23668**

MEMORANDUM

TO: Candidates for the 2022 ~ 2024 National Offices of the NHAA, Inc.
FROM: Norma J. Hatot-King, Nominations and Teller Chair
DATE: December 13, 2021
SUBJECT: Campaign Guidelines for Candidates

Thank you for your interest in serving as an officer in the NHAA, Inc. In preparation for moving forward with your quest for office, the campaign guidelines must be followed to participate in the process and to remain eligible for participation. You will be **disqualified** if you violate any of these guidelines. First and foremost, as Hamptonians, candidates must consistently exercise high ethical standards. When posting information on social media or elsewhere, candidates must consistently employ the highest principles of professionalism, campaigning with integrity, honesty, respect, fairness, and facts. No postings should defame or threaten others. Additionally,

- 1) Candidates may not solicit nor collect funds for the purpose of campaigning for an office;
- 2) Candidates may not use the Hampton University seal on any of their campaign materials; and
- 3) Candidates may not use alumni data obtained from the Office of Alumni Affairs or elsewhere that may require a non-disclosure agreement for campaign purposes (i.e., direct mailing).

Per Section 3 (Elections) of the NHAA, Inc. Bylaws, the election outcome will be determined by a simple majority (plurality) of eligible votes cast. The exact language: *“Each properly authenticated ballot received from regular voting members by midnight April 1st of even-numbered years will be counted and the person receiving the most actual votes (a plurality) for each national office shall be certified by the Teller Committee as elected for a two-year term beginning July 1st of the even-numbered years.”*

Please acknowledge receipt of the campaign guidelines memorandum and the qualifications of national officers statement by endorsement and return the signed document via email to norma.hatot-king@nhaainc.org within five business days or by December 20, 2021.

Attachment: Endorsement Form
Qualifications for National Officers

National Hampton Alumni Association, Inc.
Hampton University
Endorsement Response
2022 ~ 2024 National Candidates



MEMORANDUM

TO: Norma J. Hatot-King, Nominations and Teller Chair

FROM: _____
(Printed Name)

DATE: _____, 2021

SUBJECT: Receipt of Qualifications of National Officers and Campaign Guidelines for Candidates Seeking National Office

I acknowledge receipt of the following documents provided by the National Hampton Alumni Association, Incorporated: (1) Article XI Qualifications of National Officers from the Bylaws as amended January 30, 2021 and (2) the Campaign Guidelines Memorandum. As a candidate for national office, I understand and will comply with the standards and stipulations in both of these documents.

Signature: _____

Date Signed and Returned: _____